

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

BOARD OF DIRECTORS MEETING

MINUTES

5:30 PM, WEDNESDAY, FEBRUARY 22, 2012

PHARR CITY HALL

118 S. CAGE BLVD

PHARR, TEXAS

PRESIDING: DENNIS BURLESON, CHAIRMAN

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Board Members Present:

Dennis Burleson, Chairman  
Michael Cano, Vice-Chair  
Joe Olivarez, Secretary/Treasurer  
Ricardo Perez  
David Guerra  
Forrest Runnels  
Not Present: Alonzo Cantu

Others Present:

Flor E. Koll, HCRMA  
Godfrey Garza, Integ  
Louis Jones, Dannenbaum  
Blakely Fernandez, Legal Counsel  
Dan Rios, Legal Counsel  
Richard Ramirez, First Southwest  
Troy Madres, First Southwest  
Jody Ellington, TxDOT  
Andrew Canon, HCMPO

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM  
**Chairman Burleson established a quorum was present and called the meeting to order at 5:32 pm.**
2. PUBLIC COMMENT  
**None.**
3. GENERAL BUSSINESS ITEMS:
  - A. Consideration and Approval of Minutes for 2/1/2012  
**Michael Cano motioned to approve the minutes as presented, Joe Olivarez seconded the motion and upon a vote the motion carried unanimously.**
  - B. Consideration and Approval of Expense Report for February 2012  
**Michael Cano motioned to approve the expense report, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.**
  - C. Consideration and Approval of Financial Reports - Cheryl Bellamy, SAS, LLP  
**Cheryl Bellamy gave a brief summary on the financial reports. David Guerra made a motion to approved the financial reports as presented, Michael Cano seconded the motion and upon a vote the motion carried unanimously.**
4. REPORTS:
  - A. HCRMA Roadway System Projects – Godfrey Garza, Administrative and Managerial Consultant / Louis Jones, Dannenbaum Engineering Corporation  
**Godfrey Garza reported surveyors were issued a stop work order due to awaiting the strategic plan to be approved. Louis Jones reported funding task on Work Authorization #1 was completed and gave an update on strategies for the Strategic Plan.**
  - B. Update on Project Finance – Richard Ramirez/Troy Madres, First Southwest  
**Richard Ramirez reported working with Dannenbaum on strategies and is in agreement with those strategies.**
  - C. Update on Pass Through Projects – Jody Ellington, TxDOT  
**No update.**
  - D. Update on Lease Agreement with City of Pharr – Dan Rios, Legal Counsel  
**Dan Rios reported waiting confirmation on agreement with City of Pharr.**

**Michael Cano made a motion to enter into executive session pursuant to Chapter 551, Texas Government Code, Section 551.071 consultation with attorney regarding item 5A and Section 551.074 regarding item 6A, Joe Olivarez seconded the motion and upon a vote the motion carried unanimously. Chairman Burleson adjourned the regular meeting at 6:01 pm and entered into Executive Session. Chairman Burleson announced no decisions were made during Executive Session and called the regular meeting to order at 6:54 pm.**
5. ACTION ITEMS: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION – Godfrey Garza, Administrative and

Managerial Consultant / Louis Jones, Dannenbaum Engineering Corporation

- A. Discussion, consideration and action on Work Authorization No. 2 to expedite the development of the La Joya Relief Route to approve Dannenbaum Engineering (Program Manager) to provide Engineering / Environmental Services to update and obtain TXDOT/FHWA approval for the La Joya Relief Route Phase I Schematic, Environmental Document – **Resolution 2011-43**  
**David Guerra made a motion to table this item, Joe Olivarez seconded the motion and upon a vote the motion carried unanimously.**
- B. Discussion, consideration and action on Dannenbaum Engineering Corporation Supplement No.1 to Work Order No.1 to re-adjust cost per task and add 60 days to schedule (No Increase in Cost) – **Resolution 2012-01**  
**Louis Jones explained the cost would not change with this supplemental only task were being readjusted. Joe Olivarez made a motion to approved Resolution 2012-01, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.**
- C. Discussion, consideration and action on adding Dannenbaum Engineering Corporation to represent the HCRMA at the Hidalgo County Metropolitan Planning Organization Technical Advisory Committee – **Resolution 2012-02**  
**Chairman Burleson explained Louis Jones would be replacing Godfrey Garza as representation for the RMA at the MPO TAC meetings and thanked Mr. Garza for his time and efforts. Forrest Runnels made a motion to approve Resolution 2012-02, Michael Cano seconded the motion and upon a vote the motion carried unanimously.**

6. ACTION ITEMS: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION – Dennis Burleson, Chairman

- A. Discussion, consideration and approval of interlocal agreement with City of McAllen for professional services – **Resolution 2012-03**  
**Chairman Burleson explained Resolution 2012-03 was to enter into an agreement with the City of McAllen. David Guerra made a motion to approved Resolution 2012-03 as presented, Michael Cano seconded the motion and upon a vote the motion carried unanimously.**
- B. Discussion, consideration and action on creating a technical committee – **Resolution 2012-04**  
**Chairman Burleson stated Resolution 2012-04 was to create a technical committee for the RMA and that further discussions would be forthcoming on how and who to select as members. Michael Cano made a motion to approve Resolution 2012-04, Ricardo Perez seconded the motion and upon a vote the motion carried unanimously.**
- C. Discussion on administrative contracts  
**No discussion.**

7. CHAIRMAN'S REPORT:

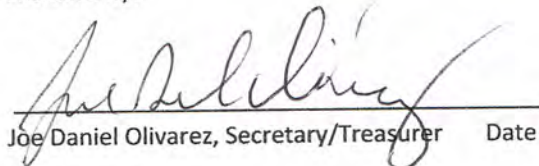
- A. Personal Financial Statements – Due April 30, 2012
- B. Report from Texas Transportation Forum  
**No report.**

8. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE:

- A. Section 551.071. Consultation with Attorney  
**No decisions were made during executive session.**
- B. Section 551.072. Deliberation Regarding Real Property
- C. Section 551.074. Personnel Matters  
**No decisions were made during executive session.**

**David Guerra made a motion to adjourn the board meeting, Michael Cano seconded the motion and upon a vote the motion carried unanimously. Chairman Burleson adjourned the regular meeting at 7:01 pm.**

Attested by:

  
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Joe Daniel Olivarez, Secretary/Treasurer      Date