

**STATE OF TEXAS  
COUNTY OF HIDALGO  
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Wednesday, July 23, 2014**, at 5:30 pm at the Pharr City Hall, City Commission Chambers, 2<sup>nd</sup> Floor, 118 South Cage Boulevard, Pharr, Texas, with the following present:

Board Members:	Dennis Burleson, Chairman	HCRMA
	Josue Reyes, Vice-Chairman	HCRMA
	Ricardo Perez, Secretary/Treasurer	HCRMA
	Forrest Runnels, Director	HCRMA
	David Guerra, Director	HCRMA
	Michael G. Cano, Director	HCRMA
	Alonzo Cantu, Director	HCRMA
Staff:	Pilar Rodriguez, Executive Director	HCRMA
	Jerry Dale, Chief Financial Officer	HCRMA
	Celia Gaona, Chief Auditor/Compliance Officer	HCRMA
	Carlos Moreno, Acquisition Coordinator	HCRMA
	Flor E. Koll, Program Administrator	HCRMA
	Dan Rios, Legal Counsel	HCRMA
	Louis Jones, Program Manager	HCRMA

**CALL TO ORDER FOR WORKSHOP**

Chairman Burleson called the workshop to order.

1. Quarterly Investment Report for periods ending December 31, 2013 and March 31, 2014.  
*Mr. Jerry Dale, Chief Financial Officer, gave a brief presentation of the Quarterly Investment Report for periods ending December 31, 2013 and March 31, 2014. No action taken.*

**ADJOURNMENT FOR WORKSHOP**

**CALL TO ORDER FOR REGULAR MEETING**

Chairman Burleson called the regular meeting to order at 5:32 pm.

**PUBLIC COMMENT**

*None.*

**1. REPORTS**

- A. Report on Program Manager Activity for SH 365 and IBTC – Louis Jones, Dannenbaum Engineering  
*Mr. Louis Jones, Program Manager, reviewed progress to date for the SH 365 and IBTC Projects. No action taken.*

## 2. CONSENT AGENDA.

***Motion by Alonzo Cantu, with a second by Rick Perez, to approve the Consent Agenda. Motion carried unanimously.***

- A. Approval of Minutes for Regular Meeting held June 18, 2014.  
*Approved the Minutes for Regular Meeting held June 18, 2014 as presented.*
- B. Approval of Project & General Expense Report for the period from June 11, 2014 to July 11, 2014.  
*Approved the Project & General Expense Report for the period of June 11, 2014 to July 11, 2014 as presented.*
- C. Approval of Financial Report for June 2014.  
*Approved the Financial Report for June 2014 as presented.*
- D. Approval of Quarterly Investment Report for the periods ending December 31, 2013 and March 31, 2014.  
*Approved the Quarterly Investment Report for the periods ending December 31, 2013 and March 31, 2014.*
- E. Resolution 2014-61 – Adoption of Records Retention Management Policy for the Hidalgo County Regional Mobility Authority.  
*Approved Resolution 2014-61 – Adoption of Records Retention Management Policy for the Hidalgo County Regional Mobility Authority.*
- F. Resolution 2014-62 – Approval of Supplemental Number 1 to Work Authorization Number 2 to Professional Service Agreement with DOS Land Surveying for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to FM 1016 (Conway Avenue).  
*Approved Resolution 2014-62 – Approval of Supplemental Number 1 to Work Authorization Number 2 to Professional Service Agreement with DOS Land Surveying for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to FM 1016 (Conway Avenue) in the amount of \$28,451.40 for a revised Work Authorization 2 amount of \$338,451.40.*
- G. Resolution 2014-63 – Approval of Supplemental Number 2 to Work Authorization Number 2 to Professional Service Agreement with Quintanilla, Headley & Associates for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to US 281/Military Highway.  
*Approved Resolution 2014-63 – Approval of Supplemental Number 2 to Work Authorization Number 2 to Professional Service Agreement with Quintanilla, Headley & Associates for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to US 281/Military Highway in the amount of \$11,100.00.*
- H. Resolution 2014-64 – Approval of Supplemental Number 2 to Professional Service Agreement with Quintanilla, Headley & Associates to increase maximum payable amount for Supplemental Number 2 to Work Authorization Number 2 for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to US 281/Military Highway.  
*Approved Resolution 2014-64 – Approval of Supplemental Number 2 to Professional Service Agreement with Quintanilla, Headley & Associates to increase maximum payable amount for Supplemental Number 2 to Work Authorization Number 2 for the State Highway 365 Project from SH 336 (10<sup>th</sup> Street) to US 281/Military Highway in the amount of \$11,100.00 for a revised maximum payable amount of \$892,396.25.*
- I. Resolution 2014-65 – Approval of Supplemental Agreement Number 1 to Work Authorization Number 13 to Professional Service Agreement with Dannenbaum Engineering Corporation for a No-cost Scope Clarification on the Regional Toll Analysis.  
*Approved Resolution 2014-65 - Approval of Supplemental Agreement Number 1 to Work Authorization Number 13 to Professional Service Agreement with Dannenbaum Engineering Corporation for a No-cost Scope Clarification on the Regional Toll Analysis.*

- J. Resolution 2014-66 – Approval of Supplemental Number 1 to Work Authorization Number 14 to Professional Service Agreement with Dannenbaum Engineering Corporation for a No-cost Scope Clarification on the Investment Grade Traffic and Revenue Study for State Highway 365 and International Bridge Trade Corridor Projects as well as Sketch Level Analysis for State Highway 68/FM 1925 (Monte Cristo Road) Project.  
*Approved Resolution 2014-66 – Approval of Supplemental Number 1 to Work Authorization Number 14 to Professional Service Agreement with Dannenbaum Engineering Corporation for a No-cost Scope Clarification on the Investment Grade Traffic and Revenue Study for State Highway 365 and International Bridge Trade Corridor Projects as well as Sketch Level Analysis for State Highway 68/FM 1925 (Monte Cristo Road) Project.*
- K. Resolution 2014-67 – Approval of Supplemental Number 1 to Professional Services Agreement with TEDSI Infrastructure Group to increase the maximum payable amount for previously approved Work Authorizations for the State Highway 365 Project.  
*Approved Resolution 2014-67 – Approval of Supplemental Number 1 to Professional Services Agreement with TEDSI Infrastructure Group to increase the maximum payable amount for previously approved Work Authorizations for the State Highway 365 Project in the revised maximum payable amount of \$2,146,139.06.*

### 3. REGULAR AGENDA

***Motion by Alonzo Cantu, with a second by Michael Cano, to enter into Executive Session to consult with the Board Attorney on legal issues pertaining to Items 6A, 6B and 6C under Section 551.071 of the Texas Government Code. Motion carried unanimously.***

*Chairman Burlison recessed the meeting to enter into Executive Session at 6:02 pm. Chairman Burlison reconvened the meeting at 6:16 pm with no action taken on any of the items discussed in Executive Session items.*

- A. Resolution 2014-68 – Approval of Work Authorization Number 2 to Professional Service Agreement with Halff Associates to prepare plans, specifications and estimates for the relocation of the Valley View Road Lift Station as part of the International Bridge Trade Corridor Project.  
***Motion by David Guerra, with a second by Forrest Runnels, to approve Resolution 2014-68 – Approval of Work Authorization Number 2 to Professional Service Agreement with Halff Associates to prepare plans, specifications and estimates for the relocation of the Valley View Road Lift Station as part of the International Bridge Trade Corridor Project in the amount of \$65,000.00 for a revised maximum payable amount of \$2,053,674.23. Motion carried unanimously.***
- B. Resolution 2014-69 - Award of Contract for Title Report and Title Policy Services to Valley Land Title Company and Land Title USA for the Hidalgo County Regional Mobility Authority.  
***No Action Taken.***
- C. Resolution 2014-70 – Approval of Interlocal Agreement with the City of Mission for participation with a waterline adjustment in conflict with the State Highway 365 Project Segment 4 from FM 396 to FM 1016.  
***Motion by Alonzo Cantu, with a second by Michael Cano, to table Resolution 2014-70 – Approval of Interlocal Agreement with the City of Mission for participation with a waterline adjustment in conflict with the State Highway 365 Project Segment 4 from FM 396 to FM 1016. Motion carried unanimously.***
- D. Resolution 2014-71 – Approval of Professional Service Agreements with Raba Kistner and L&G Laboratories for Geotechnical Engineering Services for the International Bridge Trade Corridor Project.  
***Motion by Forrest Runnels, with a second by David Guerra, to approve Resolution 2014-71 – Approval of Professional Service Agreements with Raba Kistner and L&G Laboratories for Geotechnical Engineering Services for the International Bridge Trade Corridor Project. Motion carried unanimously.***

- E. Resolution 2014-72 – Approval of Work Authorization Number 1 to Professional Service Agreement with Raba Kistner to provide Geotechnical Engineering Services for the International Bridge Trade Corridor Project.  
***Motion by Michael Cano, with a second by Rick Perez, to approve Resolution 2014-72 – Approval of Work Authorization Number 1 to Professional Service Agreement with Raba Kistner to provide Geotechnical Engineering Services for the International Bridge Trade Corridor Project in the amount of \$520,433.54 for a maximum payable fee of \$520,433.54. Motion carried unanimously.***
  
- F. Resolution 2014-73 – Approval of Work Authorization Number 1 to Professional Service Agreement with L&G Laboratories to provide Geotechnical Engineering Services for the International Bridge Trade Corridor Project.  
***Motion by Forrest Runnels, with a second by Alonzo Cantu, to approve Resolution 2014-73 – Approval of Work Authorization Number 1 to Professional Service Agreement with L&G Laboratories to provide Geotechnical Engineering Services for the International Bridge Trade Corridor Project in the amount of \$698,842.88 for a maximum payable fee of \$698,842.88. Motion carried unanimously.***
  
- G. Resolution 2014-74 – Approval of Supplemental Number 10 to Professional Service Agreement with Atkins North America, Inc. for additional archaeological investigation of 89 acres of right of way and 44 additional trenches on the International Bridge Trade Corridor Project.  
***Motion by Michael Cano, with a second by David Guerra, to approve Resolution 2014-74 – Approval of Supplemental Number 10 to Professional Service Agreement with Atkins North America, Inc. for additional archaeological investigation of 89 acres of right of way and 44 additional trenches on the International Bridge Trade Corridor Project in the amount of \$76,458.00. Motion carried unanimously.***
  
- H. Resolution 2014-75 – Approval of Professional Service Agreement to TEDSI Infrastructure Group for ITS & Toll Designer Services for the Hidalgo County Loop System.  
***Motion by Josue Reyes, with a second by Rick Perez, to approve Resolution 2014-75 – Approval of Professional Service Agreement to TEDSI Infrastructure Group for ITS & Toll Designer Services for the Hidalgo County Loop System. Motion carried unanimously.***
  
- I. Resolution 2014-76 – Approval of Work Authorization Number 1 to Professional Service Agreement with TEDSI Infrastructure Group for ITS & Toll Designer Services for the Hidalgo County Loop System.  
***Motion by Forrest Runnels, with a second by Alonzo Cantu, to approve Resolution 2014-76 – Approval of Work Authorization Number 1 to Professional Service Agreement with TEDSI Infrastructure Group for ITS & Toll Designer Services for the Hidalgo County Loop System in the amount of \$270,100.69 for a maximum payable fee of \$270,100.69. Motion carried unanimously.***
  
- J. Resolution 2014-77 – Approval of Supplemental Number 1 to Professional Service Agreement with Halff Associates to increase the maximum payable amount for Work Authorization Number 2.  
***Motion by Rick Perez, with a second by Forrest Runnels, to approve Resolution 2014-77 – Approval of Supplemental Number 1 to Professional Service Agreement with Halff Associates to increase the maximum payable amount for Work Authorization Number 2 in the amount of \$65,000 for a revised maximum payable amount of \$2,053,674.23. Motion carried unanimously.***

#### 4. CHAIRMAN'S REPORT

- A. Report on the Hidalgo County Loop Projects.  
*Chairman Burluson reported on the upcoming visit of Lt. General Joe Weber, Executive Director for TxDOT, on August 7, 2014.*

#### 5. TABLED ITEMS

A. Resolution 2014-49 – Approval of Work Authorization Number 4 to Professional Service Agreement with L&G Engineering to provide final plans, specifications and estimates for the State Highway 365 Project from FM 396 (Anzalduas Highway) to FM 1016 (Conway Avenue). **No action taken.**

**6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)**

*Chairman Burleson recessed the meeting to enter into Executive Session at 6:02 pm. Chairman Burleson reconvened the meeting at 6:16 pm with no action taken on any of the items discussed in Executive Session items.*

A. Consultation with Board Attorney on legal issues pertaining to the deliberation of real property for the State Highway 365 and International Bridge Trade Corridor Projects (Section 551.072 T.G.C.).  
**No action taken.**

B. Consultation with Board Attorney on legal issues pertaining to Early Right of Way Acquisition for the State Highway 365 and International Bridge Trade Corridor Projects (Section 551.071 T.G.C.).  
**No action taken.**

C. Consultation with Board Attorney on legal issues pertaining to the environmental clearance process for the State Highway 365 and International Bridge Trade Corridor Projects (Section 551.071 T.G.C.).  
**No action taken.**

D. Consultation with Board Attorney on legal issues pertaining to intervention on the Cross Valley Project (Section 551.071 T.G.C.)  
**No action taken.**

E. Consultation with Board Attorney on legal issues pertaining to the proposed South Texas Class I Rail Project (Section 551.071 T.G.C.).  
**No action taken.**

**ADJOURNMENT**

*There being no other business to come before the Board of Directors, the meeting was adjourned at 6:41 pm.*

  
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Dennis Burleson, Chairman

Attest:

  
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Ricardo Perez, Secretary/Treasurer