

**STATE OF TEXAS
COUNTY OF HIDALGO
HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

The Hidalgo County Regional Mobility Authority Board of Directors convened for a Workshop and Regular Meeting on **Tuesday, February 28, 2017**, at 5:30 pm at the Pharr City Hall City Commission Chambers, 2nd Floor, 118 South Cage Boulevard, Pharr, Texas, with the following present:

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| Board Members: | S. David Deanda, Jr., Chairman | HCRMA |
| | Forrest Runnels, Vice-Chairman | HCRMA |
| | Ricardo Perez, Secretary/Treasurer | HCRMA |
| | Alonzo Cantu, Director | HCRMA |
| | Josue Reyes, Director | HCRMA |
| Absent: | Aquiles J. Garza, Jr. Director | HCRMA |
| | David Guerra, Director | HCRMA |
| Staff: | Pilar Rodriguez, Executive Director | HCRMA |
| | Ramon Navarro IV, Chief Construction Engineer | HCRMA |
| | Jose Castillo, Chief Financial Officer | HCRMA |
| | Carlos Moreno, Land Acquisition Coordinator | HCRMA |
| | Maria Alaniz, Administrative Assistant II | HCRMA |
| | Blakely Fernandez, Legal Counsel | HCRMA |
| | Louis Jones, Program Manager | HCRMA |

PLEDGE OF ALLEGIANCE

Chairman Deanda led the Pledge of Allegiance.

INVOCATION

Mr. Navarro led the Invocation.

CALL TO ORDER FOR WORKSHOP

Chairman Deanda called the workshop to order at 5:31 pm.

1. Interview of respondents to the solicitation for proposals for Toll System Installation, Integration and Maintenance for the Hidalgo County Regional Mobility Authority 365 Tollway Project.
Mr. Darby Swank, Kapsch Traffic Com, and Mr. Ted Hull-Ryde, Electronic Transaction Consultant (ETC), presented their proposal for the Toll System Installation, Integration and Maintenance for the Hidalgo County Regional Mobility Authority 365 Tollway Project.

ADJOURNMENT FOR WORKSHOP

CALL TO ORDER FOR REGULAR MEETING AND ESTABLISH A QUORUM

Chairman Deanda called the Regular Meeting to order at 6:12 pm.

PUBLIC COMMENT

None

1. REPORTS

- A. Report on Program Manager Activity for 365 Tollway and IBTC – Louis Jones, Dannenbaum Engineering.
Mr. Louis Jones and Eric Davila, Dannenbaum Engineering, reported on the progress to date for the 365 Tollway and IBTC Projects. No action taken.
- B. Report on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project – Ramon Navarro, HCRMA.
Mr. Ramon Navarro, Chief Construction Engineer for the HCRMA, reported on Construction Activity for US 281/Military Highway Overpass/BSIF Connector Project. No action taken.

2. CONSENT AGENDA.

Motion by Alonzo Cantu, with a second by Rick Perez, to approve the Consent Agenda. Motion carried unanimously.

- A. Approval of Minutes for Regular Meeting held January 24, 2017.
Approved the Minutes for the Regular Meeting held January 24, 2017 as presented.
- B. Approval of Project & General Expense Report for the period from January 12, 2017 to February 10, 2017.
Approved the Project & General Expense Report for the period from January 12, 2017 to February 10, 2017.
- C. Approval of Financial Report for January 2017.
Approved the Financial Report for January 2017.
- D. Resolution 2017–11 – Approval of update to the Records Retention Policy to designate a Records Management Officer for the Hidalgo County Regional Mobility Authority.
Approved Resolution 2017-11 – Approval of update to the Records Retention Policy to designate a Records Management Officer for the Hidalgo County Regional Mobility Authority.
- E. Resolution 2017-12 – Approval of Work Authorization Number 3 - Supplemental Number 6 with L&G Engineering for a no cost time extension to prepare plans, specifications and estimates for the 365 Tollway Project.
Approved Resolution 2017-12 – Approval of Work Authorization Number 3 - Supplemental Number 6 with L&G Engineering for a no cost time extension to prepare plans, specifications and estimates for the 365 Tollway Project.
- F. Resolution 2017-13 – Approval of Work Authorization Number 2 - Supplement Number 7 with S&B Infrastructure for a no cost time extension to prepare plans, specifications and estimates for the 365 Tollway Project.
Approved Resolution 2017-13 – Approval of Work Authorization Number 2 - Supplement Number 7 with S&B Infrastructure for a no cost time extension to prepare plans, specifications and estimates for the 365 Tollway Project.
- G. Resolution 2017-17 – Approval of Work Authorization Number 9 with Melden & Hunt for Surveying of Parcel 60 P3-A and 60 P3-B for the 365 Tollway Project.
Approved Resolution 2017-17 – Approval of Work Authorization Number 9 with Melden & Hunt for Surveying of Parcel 60 P3-A and 60 P3-B for the 365 Tollway Project in the amount of \$1,070.00.
- H. Resolution 2017-18 – Approval of Contract Amendment Number 6 for Professional Services Agreement with Melden & Hunt for increase in maximum amount payable for Work Authorization Number 9.

Approved Resolution 2017-18 – Approval of Contract Amendment Number 6 for Professional Services Agreement with Melden & Hunt for increase in maximum amount payable for Work Authorization Number 9 in the amount of \$1,070.00 for a revised maximum payable amount of \$90,990.50.

- I. Resolution 2017-21 – Correction of Scrivener error on Resolution 2016-127 for Work Authorization Number 1 to the Professional Service Agreement with ROW Surveying Services to reflect the correct scope of work is for updating Parcels 19, 34, 109 and 114 of the 365 Tollway Project.
Approved Resolution 2017-21 – Correction of Scrivener error on Resolution 2016-127 for Work Authorization Number 1 to the Professional Service Agreement with ROW Surveying Services to reflect the correct scope of work is for updating Parcels 19, 34, 109 and 114 of the 365 Tollway Project.
- J. Resolution 2017-22 – Work Authorization Number 7 to the Professional Service Agreement with Raba Kistner Consultants to provide construction material testing services for the 365 Tollway flexible base sources quarries.
Approved Resolution 2017-22 – Work Authorization Number 7 to the Professional Service Agreement with Raba Kistner Consultants to provide construction material testing services for the 365 Tollway flexible base sources quarries in the amount of \$11,265.47.
- K. Resolution 2017-23 – Work Authorization Number 3 to the Professional Service Agreement with Halff Associates for a no cost time extension for the Donna Lift Station Improvement as part of the ETT Cross Valley Project.
Approved Resolution 2017-23 – Work Authorization Number 3 to the Professional Service Agreement with Halff Associates for a no cost time extension for the Donna Lift Station Improvement as part of the ETT Cross Valley Project.
- L. Resolution 2017-24 – Contract Amendment Number 7 to the Professional Service Agreement with Raba Kistner Consultants to increase the maximum payable amount for Work Authorization Number 7.
Approved Resolution 2017-24 – Contract Amendment Number 7 to the Professional Service Agreement with Raba Kistner Consultants to increase the maximum payable amount for Work Authorization Number 7 in the amount of \$11,265.47 for a revised maximum payable amount of \$880,176.90.

3. REGULAR AGENDA

- A. Resolution 2017-07 – Approval of updates to the Ethics & Compliance Manual for the Hidalgo County Regional Mobility Authority.
Motion by Forrest Runnels, with a second by Josue Reyes, to approve Resolution 2017-07 – Approval of updates to the Ethics & Compliance Manual for the Hidalgo County Regional Mobility Authority. Motion carried unanimously.
- B. Resolution 2017-08 – Approval of amendment to the Overweight and Oversized Permit Corridor to include US Highway 83 Business from Pleasantview Drive to Bridge Avenue in Weslaco, Texas.
Motion by Rick Perez, with a second by Alonzo Cantu, to approve Resolution 2017-08 – Approval of amendment to the Overweight and Oversized Permit Corridor to include US Highway 83 Business from Pleasantview Drive to Bridge Avenue in Weslaco, Texas. Motion carried unanimously.
- C. Resolution 2017-09 – Approval of a License Agreement between the City of McAllen and the Hidalgo County Regional Mobility Authority to allow the 365 Tollway Project to be constructed across the Anzalduas Bridge Right of Way.
Motion by Alonzo Cantu, with a second by Forrest Runnels, to approve Resolution 2017-09 – Approval of a License Agreement between the City of McAllen and the Hidalgo County Regional Mobility Authority to allow the 365 Tollway Project to be constructed across the Anzalduas Bridge Right of Way. Motion carried unanimously.

- D. Resolution 2017-10 – Approval of an Interlocal Agreement between the City of McAllen and the Hidalgo County Regional Mobility Authority for improvements to the Anzalduas Bridge as part the 365 Tollway Project. ***Motion by Josue Reyes, with a second by Rick Perez, to approve Resolution 2017-10 – Approval of an Interlocal Agreement between the City of McAllen and the Hidalgo County Regional Mobility Authority for improvements to the Anzalduas Bridge as part the 365 Tollway Project. Motion carried unanimously.***

- E. Resolution 2017-14 – Approval of Work Authorization No. 14 with SAMES, Inc. to provide parcel sketches for Offsite Drainage Outfall Parcels for the 365 Tollway Project. ***Motion by Forrest Runnels, with a second by Rick Perez, to approve Resolution 2017-14 – Approval of Work Authorization No. 14 with SAMES, Inc. to provide parcel sketches for Offsite Drainage Outfall Parcels for the 365 Tollway Project in the amount of \$83,030.00. Motion carried unanimously.***

- F. Resolution 2017-15 – Approval of Work Authorization No. 15 with SAMES, Inc. for Subsurface Utility Engineering for Utility Relocations as part of the 365 Tollway Project. ***Motion by Josue Reyes, with a second by Forrest Runnels, to approve Resolution 2017-15 – Approval of Work Authorization No. 15 with SAMES, Inc. for Subsurface Utility Engineering for Utility Relocations as part of the 365 Tollway Project in the amount of \$44,948.00. Motion carried unanimously.***

- G. Resolution 2017-16 – Approval of Contract Amendment Number 9 for Professional Services Agreement with SAMES, Inc. for increase in maximum amount payable for Work Authorization Numbers 14 and 15. ***Motion by Forrest Runnels, with a second by Rick Perez, to approve Resolution 2017-16 - Approval of Contract Amendment Number 9 for Professional Services Agreement with SAMES, Inc. for an increase to the maximum amount payable for Work Authorization Numbers 14 and 15 in the amount of \$127,978.00 for a revised maximum payable amount of \$246,525.50. Motion carried unanimously.***

- H. Resolution 2017-19 – Approval of Work Authorization Number 2 with ROW Surveying Services for existing road right of ways parcels and gaps between parcels that traverse the 365 Tollway Project. ***Motion by Rick Perez, with a second by Josue Reyes, to approve Resolution 2017-19 – Approval of Work Authorization Number 2 with ROW Surveying Services for existing road right of ways parcels and gaps between parcels that traverse the 365 Tollway Project in the amount of \$65,115.00. Motion carried unanimously.***

- I. Resolution 2017-20 – Approval of Contract Amendment Number 1 for Professional Services Agreement with ROW Surveying Services for increase in maximum amount payable for Work Authorization Number 2. ***Motion by Forrest Runnels, with a second by David Guerra, to approve Resolution 2017-20 – Approval of Contract Amendment Number 1 for Professional Services Agreement with ROW Surveying Services for increase in maximum amount payable for Work Authorization Number 2 in the amount of \$48,235.00 for a revised maximum payable amount of \$73,235.00. Motion carried unanimously.***

4. CHAIRMAN'S REPORT

- A. None.

5. TABLED ITEMS

- A. Resolution 2016-134 – Award of Contract for Toll System Installation, Integration and Maintenance for the Hidalgo County Regional Mobility Authority 365 Tollway Project.

6. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)

Motion by Forrest Runnels, with a second by Josue Reyes, to enter into Executive Session to consult with the Board Attorney on legal issues pertaining to Item 6A, 6B, 6D, and 6E under Section 551.071, 551.072 and 551.074 of the Texas Government Code at 6:38 pm. Motion carried unanimously.

- A. Annual performance evaluation of Pilar Rodriguez, Executive Director (Section 551.074 T.G.C.).
No action taken.
- B. Consultation with Board Attorney on legal issues pertaining to the Texas Department of Transportation State Infrastructure Bank Loan for the 365 Tollway Project (Section 551.071 T.G.C.).
No action taken
- C. Consultation with Board Attorney on legal issues pertaining to Professional Service Agreements for Engineering, Surveying and Environmental Services (Section 551.071 T.G.C.).
No action taken.
- D. Consultation with Board Attorney on legal issues pertaining to the deliberation of real property for parcels 49-P1 and P61P1&2 for the 365 Tollway (Sections 551.071 and 551.072 T.G.C.).
No action taken.
- E. Consultation with Board Attorney on legal issues pertaining to the use of Eminent Domain to acquire property required to complete the project alignments of the 365 Tollway Project (Sections 551.071 and 551.072 T.G.C.).
No action taken.
- F. Consultation with Board Attorney on legal issues pertaining to the proposed South Texas Class I Rail Project (Section 551.071 T.G.C.).
No action taken.
- G. Consultation with Board Attorney on legal issues pertaining to the Environmental Clearance Document for the International Bridge Trade Corridor Project (Section 551.071 T.G.C.).
No action taken.

Motion made by Josue Reyes, with a second by Rick Perez, to reconvene the regular board meeting at 7:12 pm.

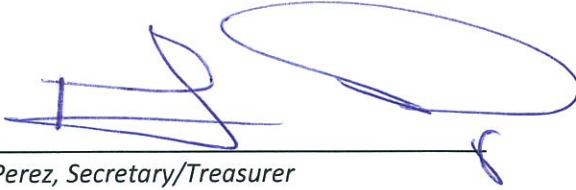
ADJOURNMENT

There being no other business to come before the Board of Directors, the meeting was adjourned at 7:12 pm.



S. David Deanda, Jr, Chairman

Attest:



Ricardo Perez, Secretary/Treasurer