

# MINUTES

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY (HCRMA)  
BOARD OF DIRECTORS MEETING  
5:30 P.M. – MONDAY, FEBRUARY 23, 2009  
LRGVDC TRANSPORTATION CENTER  
510 SOUTH PLEASANTVIEW DRIVE  
WESLACO, TEXAS**

The Hidalgo County Regional Mobility Authority (HCRMA) Board of Directors held a regular meeting at 5:30 p.m. on Monday, February 23, 2009 LRGVDC Transportation Center, 510 South Pleasantview Drive, Weslaco, Texas

In attendance were:

Board Members

Mr. Dennis Burleson, Chairman  
Mr. Rick Perez, Vice Chairman  
Mr. Ramiro, Salazar, Secretary-Treasurer  
Mr. Ramon Garcia  
Mr. Ricardo Perez  
Mr. Joe Olivarez

Others

Ms. Maria Champine  
Ms. Mary Escalona  
Ms. Blakely Fernandez, TRPSA, LLP  
Mr. Mario Jorge, TxDOT  
Ms. Norma Y. Garza, TxDOT  
Mr. Gerry Pate, HCRB  
Ms. Cheryl Bellamy, SAS, L.L.P  
Ms. Flor Koll, HCRB  
Mr. Jacinto Garza, L & G Engineering

**1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM**

Chairman Dennis Burleson called the meeting to order at 5:37pm and announced that a quorum of voting members was present.

**2. PUBLIC COMMENTS:**

None at this time.

**3. GENERAL BUSINESS ITEMS:**

A. Consideration and Approval of Meeting Minutes – December 04, 2008 & January 29, 2009

Chairman Dennis Burleson stated that minutes have been provided for everyone to review. **Mr. Ramiro Salazar made a motion to approve both minutes. Mr. Rick Perez seconded the motion, and upon a vote, the motion carried unanimously.**

B. Consideration and Approval of Outstanding Invoices and Travel Requests – Maria Champine

Ms. Maria Champine gave a brief summary of the outstanding invoices. She stated that some changes were made to the expense report. An RBC invoice was submitted to the RMA for approval. She stated that there are some questions regarding the dates that are being billed and the dates from the previous RBC bill. Mr. Burleson stated that we can bring this invoice back to the March RMA meeting with more clarification on the dates being billed. **Mr. Ramiro Salazar made a motion to approve the outstanding invoices and travel requests with the exclusion of the RBC invoice which will put on hold for next month. Mr. Joe Olivarez seconded the motion and, upon a vote, the motion carried unanimously.**

C. Consideration and Approval of Financial Reports – Cheryl Bellamy, SAS, L.L.P.

Ms. Bellamy gave a brief summary report regarding the financial statements. Mr. Burleson stated that an annual report will have to given to the Hidalgo County Commissioners Court in March. **Mr. Ramiro Salazar made a motion to approve the Financial Reports. Mr. Joe Olivarez seconded the motion and upon a vote, the motion carried unanimously.**

D. Review and appropriate action on Hidalgo County Road Builders Milestone Invoice #1494-003

Mr. Everett Owen gave a brief overview of HCRB Invoice #1494-003 by sections. Mr. Gerry Pate stated that the T&R consultant had delivered a copy of the report. Vice-Chairman Rick Perez stated that he would like a copy of the T&R Study before paying for this milestone. The Board members requested for C & M to give a presentation at next month's RMA Meeting. Chairman Burleson recommends that the Finance Committee meet prior to the Board meetings to review all major invoices that will need to be approved. Mr. Salazar stated that he was able to meet with Mr. Everett Owen to thoroughly review the HCRB invoice. Vice-Chairman Rick Perez made a motion to put a hold on the HCRB Invoice# 1494-003 and bring this invoice back for approval at the March 12<sup>th</sup> RMA Meeting. Mr. Ramon Garcia seconded the motion. Mr. Salazar stated that,

due to some questions that are pending, he recommended approving payment of HCRB invoice with the exclusion of section A.1. **Mr. Ricardo Perez made a motion to approve payment of HCRB Invoice #1494-003 with the exclusion of Section A.1. Mr. Joe Olivarez seconded the motion and upon a vote the motion carried. Vice-Chairman Rick Perez opposed the motion to approve payment of HCRB Invoice #1494-003.**

#### 4. PRESENTATION OF REPORTS

##### A. Mario Jorge, Texas Department of Transportation

###### 1. Update on TxDOT Project Coordination

Ms. Norma Garza, TxDOT, gave a brief report. She stated that the AFA document has been signed and the original has been mailed to the RMA. She stated that TxDOT has scheduled a meeting to meet in Austin with FHWA. The meeting is scheduled is March 9<sup>th</sup>. She stated that TxDOT is requesting that the RMA submit a letter to the Transportation Commission asking for an invitation to give a brief annual report. **Reports only, no action taken at this time.**

##### B. Gerry Pate, Hidalgo County Road Builders

###### 1. Loop Project Update

###### 2. Public Outreach Update

###### 3. Public Meeting Update

Mr. Gerry Pate gave a brief summary report to all of the board members. He stated that there were several public meetings that will be held in March at different locations. He stated that a handout was provided to everyone with all of the dates and locations. **Reports only, no action taken at this time.**

##### C. Tracy Hill/ Sharon Becca, PBS&J

###### 1. Update on Environmental Review Process

###### A. Update on Environmental Process

###### B. Status on Deliverables

Ms. Sharon Becca gave a brief summary report on a handout she provided for review. She briefly went through the report. She advised the board members that a late submittal on Section A will come around late May 2009. **Reports only, no action was taken at this time.**

##### D. Blakely Fernandez, TRPSA, LLP

###### 1. Discussion on Ethics Filing Deadline

###### 2. Discussion on Contract negotiations Team

Ms. Blakely Fernandez introduced Mr. Richard Ramirez, Mike Bartolotta and Chris Vela from First Southwest Company. Ms. Fernandez stated that this firm will be engaged by Tuggey Rosenthal to assist with the financial review of the guaranteed maximum price and risk based financing plan anticipated to be submitted by Hidalgo County Road Builders. Ms. Fernandez reviewed the financial terms proposed by First Southwest which will be passed through directly to the RMA. Ms. Fernandez reminded all of the Board members that the deadline to file the Personal Financial Report is April 31<sup>st</sup>. **Reports only, no action was taken at this time.**

#### 5. EXECUTIVE SESSION PURSUANT TO CHAPTER 551:

##### A. Section 551.071. Consultation with Attorney

##### B. Section 551.072. Deliberation Regarding Real Property

##### C. Section 551.074. Personal Matters

No executive session was held.

#### 6. NEW BUSINESS FOR FUTURE MEETING AGENDA

Chairman Dennis Bursleson stated that next month's meeting is scheduled to meet on Thursday, March 12, 2009. He stated that he would like to have it in the City of Edinburg.

#### 7. ADJOURNMENT

**Mr. Ramiro Salazar made a motion to adjourn. Mr. Joe Olivarez seconded the motion and upon a vote the motion carried unanimously.**

ATTEST:

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Ramiro E. Salazar, Secretary-Treasurer