

MINUTES

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY (HCRMA)
BOARD OF DIRECTORS MEETING
5:30 P.M. – TUESDAY, JUNE 16, 2009
McAllen Chamber of Commerce
1200 Ash Avenue
McAllen, Texas**

The Hidalgo County Regional Mobility Authority (HCRMA) Board of Directors held a Regular Meeting at 5:30 p.m. on Tuesday, McAllen Chamber of Commerce, 1200 Ash Avenue, McAllen, Texas.

In attendance were:

Board Members

Mr. Dennis Burleson,
Chairman
Mr. Rick Perez, Vice
Chairman
Mr. Ramiro Salazar,
Secretary/ Treasurer
Mr. Joe Olivarez
Mr. Juan Maldonado

Others

Ms. Mary Escalona
Ms. Maria Champine
Commissioner Scott Crane, City of McAllen
Ms. Cheryl Bellamy, Salinas Allen & Schmitt
Mr. Everett Owen, Owen Consulting
Ms. Blakely Fernandez, TRPSA
Mr. Gerry Pate, HCRB
Ms. Flor Koll, HCRB
Mr. Mario Jorge, TxDOT
Ms. Norma Y. Garza, TxDOT
Mr. Andrew A. Canon, HCMPO
Mr. Eric Dietrich, TEDSI/ Hidalgo County

Others

Mr. Cullen Looney, EIA Properties
Mr. Allan Butcher, Raba-Kistner
Mr. Tracy Hill, PBS&J
Ms. Sharon Becca, PBS&J
Mr. Reza Badiozzamani, HCRB
Mr. Jacinto Garza, L & G Engineering
Ms. Velma Garcia, L & G Engineering
Mr. Robert Machesla, L & G Engineering
Mr. Behrooz Badiozzamani, L & G Engineering
Mr. Brian Cassidy, Lockelord
Mr. Mike Mahar, PAS
Mr. Pete McRae, Pate Transportation

1. CALL TO ORDER AND ESTABLISHMENT OF A QUORUM

Chairman Dennis Burleson called the meeting to order at 5:40 pm and announced that a quorum of voting members was present.

2. PUBLIC COMMENTS:

McAllen City Commissioner Scott Cane discussed technical aspects of the project including schematics.

3. GENERAL BUSINESS ITEMS:

A. Consideration and Approval of Minutes from April 23, 2009 and May 07, 2009

Chairman Burleson stated that minutes have been provided for everyone to review. **Mr. Ramiro Salazar made a motion to approve both minutes as presented. Mr. Joe Olivarez seconded the motion, and upon a vote, the motion carried unanimously.**

B. Consideration and Approval of Outstanding Invoices and Travel Requests

Ms. Mary Escalona stated that there were two additions to the Expense report. She stated that the additions were from Verizon and the First National Bank Interest Payment due July 01st. **Mr. Joe Olivarez made a motion approve the Outstanding Invoices and Travel Requests as presented. Mr. Ramiro Salazar seconded the motion and upon a vote the motion carried unanimously.**

C. Consideration and Approval of Financial Reports- Cheryl Bellamy, SAS, L.L.P.

Ms. Cheryl Bellamy gave a brief summary of the Financial Reports. **Mr. Ramiro Salazar made a motion to approve the Financial Reports. Mr. Juan Maldonado seconded the motion and upon a vote the motion carried unanimously.**

Hidalgo County Regional Mobility Authority
Approved
On July 09, 2009

- D. Review and appropriate action on Hidalgo County Road Builders Milestone #1494-005
This item was discussed with Item #B. **Mr. Ramiro Salazar made a motion to approve the Hidalgo County Road Builders Milestone invoice 1494-005 as presented. Mr. Juan Maldonado seconded the motion and upon a vote the motion carried.**

4. PRESENTATION OF REPORTS: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION

- A. Andrew Cannon, Hidalgo County MPO
1. Update from Hidalgo County MPO
Mr. Canon stated that the MPO has had a criteria meeting regarding the MPO Long Range Plan. He advised the Board members that a letter will be sent out to the RMA for assistance regarding the Hidalgo County Loop. He noted that the Loop Project will be a stand-alone project in the Long Range Plan. He noted that MPO staff has met with Jacinto Garza regarding the information the MPO needs to finalize this project. **Reports only, no action taken at this time.**
- B. Mike Bartolotta, First Southwest
1. NADBank Meeting
2. Update on Financing Project / Market
Chairman Burleson welcomed First Southwest to their first meeting. He noted that the RMA has been without a Financial Advisor for a couple of months. Mr. Burleson stated that First Southwest will be giving a report every month. Mr. Mike Bartolotta gave a brief report regarding RMA financing issues. **Reports only, no action taken at this time.**
- C. Joint Presentation: Everett Owen, Owen Consulting, Tracy Hill, PBS&J, and Gerry Pate, HCRB
1. Update on Loop Project
a. Timeline
b. Budget – Progress vs. Expenditures
c. Scope of Work
2. Discussion on Environmental Process and Next Steps
i. Work completed/in process that applies to both
ii. Work to be done
3. Proposal for Next Steps
4. Update on Community Outreach
5. Status of TRZ Agreement
Chairman Burleson stated that Mr. Tracy Hill, PBS&J; Gerry Pate, HCRB; and Mr. Everett Owen will be giving a joint power point presentation regarding the Hidalgo County Loop Project. Mr. Owen gave a brief over of the environmental process and the current status of state and federal funding. Mr. Pate stated that he will be meeting with Goldman & Sacs and if possible will give a presentation on a Finance Plan at the July Meeting. Vice-Chairman Perez indicated that his preference was for the RMA to finance through a public model. After some discussion, the Board indicated that it was advantageous to keep all financing options open at this time. Mr. Reza Badiozzamani, HCRB, stated that they will be holding two Public Meetings on E&F for the month of June. He advised the board that a handout was given out to everyone with the detail address and locations. **Reports only, no action taken at this time.**
- D. Mario Jorge, Texas Department of Transportation
1. Update on Loop Project
2. Update on Pass-through application timeline
3. Update on Market Valuation
Mr. Jorge stated that the Market Valuation was coming along very well. He advised the board members that he had a memo for the Chairman and for HCRB. Mr. Jorge recommended that the RMA Board take the business terms to the MPO Policy committee and ask for support and approval. **Reports only, no action taken at this time.**
- E. Blakely Fernandez, TRPSA
1. Potential amendments to Hidalgo County Road Builders Contract
2. Potential amendments to PBS&J Contract
Ms. Fernandez stated that the Board will need revise the HCRB and PBS&J Contracts in the near future. **Reports only, no action taken at this time.**

F. Chairman's Report

1. Discussion on July RMA Meeting
2. Discussion on Planner I Advertisement
3. Status of Audit report
4. Personal Financial Statement

Chairman Burleson stated that next month's RMA meeting is scheduled for Thursday, July 9th. He advised the Board members that he has asked Mary Escalona to poll everyone to see if that date is feasible for everyone or if we need to move the July meeting back. He reminded the Board members that this is the last month to turn in the Personal Financial Statements. The Deadline is June 29th. He advised the Board members that there were several applications submitted for the Planner I position.

5. CONSIDERATION AND APPROVAL OF INCREASED SCOPE OF SERVICES OF SALINAS, ALLEN, AND SCHMITT, LLP

Chairman Burleson stated that we needed to review and update the Salinas Allen & Schmitt's contract. Due to some government changes for the State of Texas certain supplements need to be implemented to the SAS contract. **Mr. Ramiro Salazar made a motion to approve the Increased Scope of Services of Salinas, Allen, and Schmitt, LLP. Vice-Chairman Rick Perez seconded the motion and upon a vote the motion carried.**

6. EXECUTIVE SESSION PURSUANT TO CHAPTER 551:

A. Section 551.071. Consultation with Attorney

1. Preliminary Project Development Agreement

B. Section 551.072. Deliberation Regarding Real Property

C. Section 551.074. Personnel Matters

No Executive Session was called.

7. NEW BUSINESS FOR FUTURE MEETING AGENDA

This item was discussed during item #4. D.

8. ADJOURNMENT

Mr. Ramiro Salazar made a motion to adjourn. Mr. Joe Olivarez seconded the motion and upon a vote the motion carried.

ATTEST:

Ramiro E. Salazar, Secretary-Treasurer

Hidalgo County Regional Mobility Authority
Approved
On July 09, 2009