

# HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY

## NOTICE OF AND AGENDA FOR A SPECIAL MEETING TO BE HELD BY THE BOARD OF DIRECTORS

**DATE:** WEDNESDAY, MAY 29, 2013  
**TIME:** 4:30 PM  
**PLACE:** PHARR CITY HALL  
CITY COMMISSION CHAMBERS  
118 SOUTH CAGE BOULEVARD, 2<sup>nd</sup> FLOOR  
PHARR, TEXAS 78577

**PRESIDING: DENNIS BURLESON, CHAIRMAN**

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### CALL TO ORDER FOR SPECIAL MEETING

### PUBLIC COMMENT

#### 1. REPORTS

- A. Value Engineering Study for State Highway 365 Project – Louis Jones, Program Manager

#### 2. RESOLUTIONS

- A. Resolution 2013-19 – Approval of 2012 Annual Compliance Report to the Texas Department of Transportation.

#### 3. CHAIRMAN'S REPORT

- A. None

#### 4. EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), SECTION 551.072 (DELIBERATION OF REAL PROPERTY) AND SECTION 551.074 (PERSONNEL MATTERS)

- A. None

### ADJOURNMENT OF SPECIAL MEETING

### CERTIFICATION

I, the Undersigned Authority, do hereby certify that the attached agenda of the Hidalgo County Regional Mobility Authority Board of Directors is a true and correct copy and that I posted a true and correct copy of said notice on the Hidalgo County Regional Mobility Web Page ([www.hcrma.net](http://www.hcrma.net)) and on the bulletin board in the Hidalgo County Court House (100 North Closner, Edinburg, Texas 78539), a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 23<sup>rd</sup> day of May, 2013 at 12:00 pm and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Flor E. Koll  
Program Administrator

Note: If you require special accommodations under the Americans with Disabilities Act, please contact Flor E. Koll at 956-402-4762 at least 24 hours before the meeting.

**HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY**

**AGENDA RECOMMENDATION FORM**

BOARD OF DIRECTORS	<u>    X    </u>	AGENDA ITEM	<u>    2A    </u>
PLANNING COMMITTEE	<u>          </u>	DATE SUBMITTED	<u>   5/22/13   </u>
FINANCE COMMITTEE	<u>          </u>	MEETING DATE	<u>   5/29/13   </u>
TECHNICAL COMMITTEE	<u>          </u>		

1. Agenda Item: **RESOLUTION 2013-19 - APPROVAL OF 2012 ANNUAL COMPLIANCE REPORT TO THE TEXAS DEPARTMENT OF TRANSPORTATION**

2. Nature of Request: (Brief Overview) Attachments:  Yes  No

Consideration and approval of Annual Compliance Report to the Texas Department for the Fiscal Year 2012.

3. Policy Implication: Board Policy, Local Government Code, Texas Government Code

4. Budgeted:  Yes  No  N/A

Funding Source: Loop Fund

5. Staff Recommendation: **Motion to approve Resolution 2013-19 – Approval of 2012 Compliance Report to the Texas Department of Transportation.**

6. Program Manager's Recommendation:  Approved  Disapproved  None

7. Board Attorney's Recommendation:  Approved  Disapproved  None

8. Executive Director's Recommendation:  Approved  Disapproved  None



# Memorandum

To: Dennis Burleson, Chairman  
From: Pilar Rodriguez, PE, Executive Director  
Date: May 22, 2013  
Re: **Approval of 2012 Compliance Report to the Texas Department of Transportation**

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Attached is the annual compliance report prepared by staff for submission to the Texas Department of Transportation. The compliance report is required under the Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G (Regional Mobility Authority Reports and Audits), as amended.

Based on review by this office, **approval of Resolution 2013-19 – Approval of 2012 Compliance Report is recommended.**

Additionally, I have attached a copy of the Compliance Report prepared by staff for your review and consideration.

If you should have any questions or require additional information, please advise.

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY  
BOARD RESOLUTION NO. 2013-19

RESOLUTION APPROVING 2012 ANNUAL COMPLIANCE REPORT

THIS RESOLUTION is adopted this 29<sup>TH</sup> day of May, 2013 by the Board of Director of the Hidalgo County Regional Mobility Authority.

WHEREAS, the Hidalgo County Regional Mobility Authority (the "Authority"), acting through its Board of Directors (the "Board"); is a regional mobility authority created pursuant to Chapter 370, Texas Transportation Code, as amended (the "Act"); and

WHEREAS, the Authority was created by Order of Hidalgo County (the "County") dated October 26, 2004; Petition of the County dated April 21, 2005; and a Minute Order of the Texas Transportation Commission (the "Commission") dated November 17, 2005, pursuant to provisions under the Act the Authority; and

WHEREAS, the Authority is required to submit to the Texas Department of Transportation the annual compliance report pursuant to the Texas Administrative Code, Title 43, Part 1, Chapter 26, Subchapter G (Regional Mobility Authority Reports and Audits), as amended; and

WHEREAS, the Authority's 2012 fiscal year commences on January 1, 2012 and ended on December 31, 2012; and

WHEREAS, the Authority has reviewed the annual compliance report for Fiscal Year 2012;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY THAT:

Section 1. The recital clauses are incorporated in the text of this Resolution as if fully restated.

Section 2. The Board approves the annual compliance report for Fiscal Year 2012, hereto attached as Exhibit A.

Section 3. The Board of Directors authorize the Executive Director to submit the 2012 annual compliance report to the Texas Department of Transportation.

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Passed and Approved as to be effective immediately this 29<sup>th</sup> day of May 2013, at a regular meeting of the Board of Directors of the Hidalgo County Regional Mobility Authority at which a quorum was present and which was held in accordance with the provisions of Chapter 551, Texas Government Code.

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Dennis Burleson, Chairman

Attest:

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Ricardo Perez, Secretary/Treasurer

EXHIBIT A

HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY  
FISCAL YEAR 2012 COMPLIANCE REPORT



**Board of Directors**

**Dennis Burleson, Chairman**

**Michael Cano, Vice-Chairman**

**Ricardo Perez, Secretary/Treasurer**

**Forrest Runnels, Director**

**Alonzo Cantu, Director**

**R. David Guerra, Director**

**Josue Reyes, Director**

May 29, 2013

Phil Wilson  
Executive Director  
Texas Department of Transportation  
125 East 11th Street  
Austin, Texas 78701

**RE: Submission of Hidalgo County Regional Mobility Authority (HCRMA) Compliance Report Pursuant to 43 TAC §26.65(a)**

Dear Mr. Wilson:

Attached is a copy of the HCRMA's Compliance Report for the 2012 Fiscal Year. This Compliance Report is submitted in satisfaction of the requirement set forth in 43 TAC §26.65(a).

This Compliance Report was approved by official action of the HCRMA Board of Directors on May 29, 2013. As the Executive Director of the HCRMA, I hereby certify that the enclosed Compliance Report is correct.

If you should have any questions or require additional information, please feel free to call me at 956-402-4762.

Sincerely,

**Hidalgo County Regional Mobility Authority**

Pilar Rodriguez, P.E.  
Executive Director

Attachment

cc: Marc D. Williams, P.E., Director of Planning, TxDOT  
David Plutowski, P.E., Transportation Planning and Programming Division, TxDOT  
Mario Jorge, P.E., District Engineer, TxDOT-Pharr District  
Norma Garza, P.E., Advance Planning/Project Manager Supervisor, TxDOT – Pharr District

**118 South Cage Boulevard, 4<sup>th</sup> Floor  
PO Box 1766  
Pharr, Texas 78577  
(956) 402-4762  
www.hcrma.net**

**Hidalgo County Regional Mobility Authority  
Compliance Report**

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G  
§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	HCRMA is in compliance.	
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	Not applicable.	
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	Not applicable. HCRMA does not have surplus income at this time.	
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	Not applicable.	
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	HCRMA is in compliance.	
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	HCRMA is in compliance.	
All work papers and reports shall be retained for a minimum of four years from the date of the audit.	HCRMA is in compliance.	
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		
Provide other reports and information regarding its activities promptly when requested by the counties or cities.	HCRMA is in compliance.	
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.	HCRMA is in compliance.	